

Student Progress Report

PhD in Marine Policy

9-18-2013

Please keep progress report filed with Jackie Bijansky in Room 107

Student Name: _____

Semester/Year (e.g., F12, S13) of Matriculation: _____

Advisor at Matriculation: _____

Amendment (use space below to document a change of advisor, new advisor's signature required):

New Advisor: _____ **Date of change:** _____

Official statement of requirements and policies:
<http://www.ceoe.udel.edu/academics/smsp/marinepolicy/degree.shtml>
<http://www.ceoe.udel.edu/academics/policies/index.shtml>

Step-by-step guidance from the Graduate Office:
<http://www.udel.edu/gradoffice/polproc/steps.html>.

REQUIRED CORE COURSES

	Enter Semester/Year Taken (e.g., F12, S13)
MAST667 International and National Ocean Policy¹ (3)	_____
MAST663 Decision Tools for Policy Analysis² (3)	_____
MAST675 or MAST676 Nat Resource or Environmental Economics (3)	_____
MAST873 Marine Policy Seminar (1) – Taken three times	_____

1. If you enrolled before Fall 2012 you may take MAST670 US Ocean and Coastal Policy or MAST677 International Ocean Policy or MAST674 Legal Aspects of the Coastal Zone to satisfy this requirement.
2. If you enrolled before Fall 2012 you may substitute MAST 672 Applied Policy Analysis.

SCIENCE ELECTIVE

One science course (3 cr. hrs.) is required and must be approved by your Major Advisor and Associate Director. Typically a course from one of the other three program areas in SMSP satisfies the science requirement, but it may also be taken from outside SMSP if approved.

Course #	Course Title	Semester	Credit Hours
Approval by Major Advisor _____		Date _____	
Approval by Associate Director _____		Date _____	

RESEARCH METHODS ELECTIVES #1

There are 6 credit hours required in the area of research methods. These are statistics, survey research, case study, research design, etc. courses. Your Major Advisor and Associate Director must approve your Research Methods electives.

Course #	Course Title	Semester	Credit Hours
Approval by Major Advisor _____		Date _____	
Approval by Associate Director _____		Date _____	

RESEARCH METHODS ELECTIVES #2

Course #	Course Title	Semester	Credit Hours
Approval by Major Advisor _____		Date _____	
Approval by Associate Director _____		Date _____	

RESEARCH METHODS ELECTIVES #3 (OPTIONAL)

If the credit hours on your first two Research Methods electives is less than 6 credit hours, a third course must be taken to complete the requirement. Otherwise, this course is optional. You may also use this space if you drop an approved Research Methods elective course above.

Course #	Course Title	Semester	Credit Hours
Approval by Major Advisor _____		Date _____	
Approval by Associate Director _____		Date _____	

POLICY/SCIENCE/ECONOMICS/LAW (PSEL) ELECTIVE #1

There are 12 credit hours required in the area of Policy/Science/Economics/Law (PSEL). Use these to form a coherent study plan with focus. Your Major Advisor and the Associate Director must approve your PSEL electives.

Course #	Course Title	Semester	Credit Hours
Approval by Major Advisor _____		Date _____	
Approval by Associate Director _____		Date _____	

PSEL ELECTIVE #2

Course #	Course Title	Semester	Credit Hours
Approval by Major Advisor		Date	
Approval by Associate Director		Date	

PSEL ELECTIVE #3

Course #	Course Title	Semester	Credit Hours
Approval by Major Advisor		Date	
Approval by Associate Director		Date	

PSEL ELECTIVE #4

Course #	Course Title	Semester	Credit Hours
Approval by Major Advisor		Date	
Approval by Associate Director		Date	

PSEL ELECTIVE #5 (OPTIONAL)

If hours on your first four PSEL electives total less than 12 credit hours, a fifth course must be taken to complete the requirement. Otherwise, this course is optional. You may also use this space if you drop an approved PSEL course above.

Course #	Course Title	Semester	Credit Hours
Approval by Major Advisor		Date	
Approval by Associate Director		Date	

PSEL ELECTIVE #6 (OPTIONAL)

If your first five PSEL electives total less than 12 credit hours, a sixth course must be taken to complete the requirement. Otherwise, this course is optional. You may also use this space if you drop an approved PSEL course above.

Course #	Course Title	Semester	Credit Hours
Approval by Major Advisor		Date	
Approval by Associate Director		Date	

REQUIRED RESEARCH FOR DISSERTATION

You must take 9 credit hours of Dissertation research. Do this during the semester(s) you are writing your Dissertation.

Enter Semester/Year/Credits (e.g., F12(6), F13(3))

MAST964 or MAST969 Research Credits for Dissertation (9) _____

ADVISORY COMMITTEE

The Advisory Committee should be formed by [the 3rd semester](#). Committee is 4 to 6 members. Major Advisor must be a core Maine Policy faculty member. Half of the committee must be SMSP faculty members (core or joint). One committee member must be external to SMSP. SMSP encourages members outside the University of Delaware. Work with your Major Advisor to form committee.

Complete [Dissertation Committee Confirmation](#) found at <http://www.udel.edu/gradoffice/polproc/forms.html>.

Submit form to Graduate Office: Date _____

File paper copy with Jackie Bijansky (Room 107): Date _____

DISSERTATION PROPOSAL

The Dissertation Proposal should be completed by [the 5th semester](#). Get "Guidelines for Dissertation Proposal" from Associate Director. The proposal must be approved by the entire committee. Major Advisor signs on behalf of entire committee. Your Major Advisor may or may not require an oral defense. You should consider presenting your proposal in the Marine Policy Seminar.

Approval by Major Advisor _____ Date _____
(On behalf of Advisory Committee)

File paper copy of final version with Jackie Bijansky (Room 107): Date _____

QUALIFYING EXAM & RECOMMENDATION FOR CANDIDACY

The PhD Qualifying Exam should be completed by [the 5th semester](#). A research proposal is ordinarily required before a student takes the qualifying examination. Exam includes an oral and written part. Exam is prepared and administered by the Advisor in consultation with the Advisory Committee. The Advisor will inform the student 60 days prior to examination of the areas covered and the format of the exam. Student is informed of success or failure within two weeks of completion. Failure may be of all or part of the written and/or the oral examination. Student is entitled to one re-examination in the event of failure, which must be within six months of the first exam.

After forming your committee, defending your Dissertation Proposal, and passing your Qualifying Exam, submit your [Recommendation for Candidacy](#). The form is found at <http://www.udel.edu/gradoffice/polproc/forms.html>.

Submit form to Graduate Office: Date _____

File paper copy of form with Jackie Bijansky (Room 107): Date _____

File paper copy of exam with Jackie Bijansky (Room 107): Date _____

DISSERTATION

The Dissertation is due [the 8th semester](#). Get “Guidelines for Dissertation” from Associate Director and see Graduate Office guidance at <http://www.udel.edu/gradoffice/polproc/steps.html>. Dissertation must be defended orally before Advisory Committee.

Complete the **Certification of Doctoral Defense** found at <http://www.udel.edu/gradoffice/polproc/forms.html>.

Submit form to Graduate Office: Date _____

File paper copy of form with Jackie Bijansky (Room 107): Date _____

APPLICATION FOR ADVANCED DEGREE

Submit an **Application for Advanced Degree** found at <http://www.udel.edu/gradoffice/polproc/forms.html>. Complete in **February** for May graduation!

Submit form to Graduate Office: Date _____

File paper copy with Jackie Bijansky (Room 107): Date _____

COMMENTS/AMENDMENTS/NOTES

Use this area to document any other amendments or changes to the above study plan. You can use this space to note courses taken beyond the 42 credit hours required, to note leaves you may take (e.g., internships during enrollment), course requirements that may have been waived, or other special circumstances that should become part of your record. If you have selected to bypass the MMP for the PhD, use this space to note your approval. In all instances, please date your notes and get faculty signatures (see Associate Director for guidance).

DATE

COMMENT/AMENDMENT/NOTE